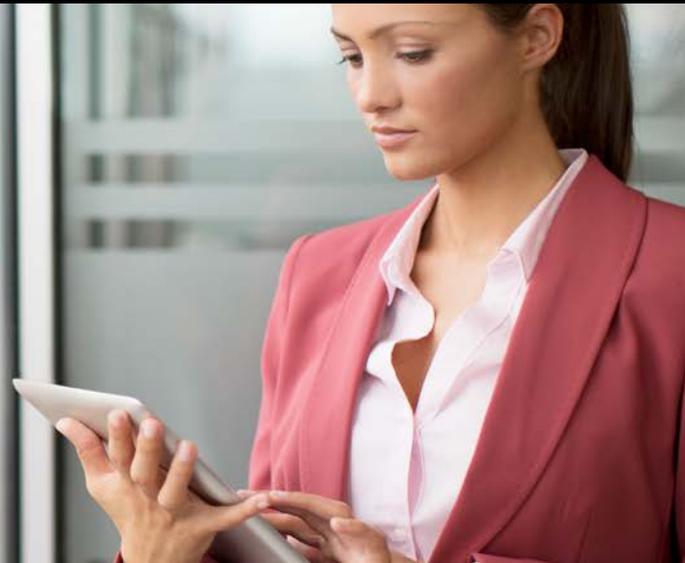


SAP Solution Brief

SAP Solution Extensions | SAP Signature Management by DocuSign, Option for SAP Fieldglass Solutions

Digitalize Signature Processes and Transform External Workforce Management

THE BEST RUN





Replace manual activities with digital, mobile processes

Competition moves fast in the digital economy. To get ahead, it's vital to bring the right talent on board at the right time and manage external workers and service providers effectively. But traditional paperwork and manual tasks cause delays and inefficiencies. Moving to digital signature processes **helps your organization keep pace and enables an intelligent enterprise.**

Reducing reliance on physical signatures means you can cut back on other manual tasks such as printing, sending physical documents, e-mailing, and reentering data. By digitalizing signature processes, you can replace piles of paperwork with efficient, cloud-based workflows. As a result, you can streamline core activities involved in external workforce management, from creating statements of work to delivering offers, contract agreements, and other documents.

Contingent workers and service providers use and access sensitive documents and information critical to your organization and its partners – including personal information and payment and contract terms – so data privacy and security are paramount. With sophisticated e-signature functionality, you can boost transparency and accelerate business processes, facilitate contract agreements and talent onboarding, and mitigate risk – while fostering more-engaging interactions between the external workforce and the rest of your organization.

Replace manual activities with digital, mobile processes



Streamline and control digital signatures

The cloud-based SAP® Signature Management application by DocuSign features an option for SAP Fieldglass® solutions that enables candidates, managers, and other internal and external stakeholders to provide secure, legally binding electronic signatures on contracts and other documents. Users can sign documents from anywhere in the world using computers or mobile devices – avoiding delays and speeding the onboarding process. The application also features predefined one-click signing, which accelerates the completion of onboarding, contingent-worker, and statement-of-work documents.

When a user initiates a document signature, the application sends recipients a link that gives them access to the file. Once documents are signed, they are automatically returned to the original workspace – enabling the end-to-end process to be completed in a streamlined, electronic manner. The application helps ensure contracts are completed correctly, with drag-and-drop tags that let you indicate where people need to sign, initial, and date the document, and clear instructions that guide users through the task.

The application automates document workflows and gives authorized users full visibility into the signing process – avoiding the need to call candidates and suppliers for status updates.

Streamline and control digital signatures

Help ensure compliance and security



Help ensure compliance and security

Regulatory agencies around the world have different standards for authenticating digital signatures. SAP Signature Management enables you to meet country-specific compliance requirements, including the electronic identification, authentication, and trust services (eIDAS) EU regulation, as well as local labor laws and corporate policies. You can specify compliance guidelines for automatic enforcement, and the application delivers complete functionality for audit trails and certificates of completion.

SAP Signature Management is trusted by numerous security-conscious global organizations, including Fortune 500 companies and some of the world's largest financial institutions. The secure digital transaction management application protects confidential information by encrypting documents and flagging any attempt at tampering.

The solution also delivers secure document storage and access. You can save documents automatically and securely to the appropriate SAP application. Senders and signers have 24x7 online access to the documents so they can download and print them at their convenience.

Streamline and control digital signatures

Help ensure compliance and security



External workers and services providers can **review and sign documents more quickly and easily** from computers or mobile devices, accelerating onboarding.



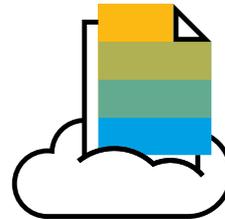
Speed onboarding and improve external workforce management

With SAP Signature Management, you can cut down on paperwork that causes delays and bottlenecks – from creating work orders to getting offers to candidates. As a result, you can onboard critical talent faster. By eliminating the need to print, fax, and send physical documents, you can cut costs and paper consumption. There's no

need to call candidates and service providers to check document status, as the application delivers full visibility into the signing process. SAP Signature Management helps you transform how work gets done, increase operational agility, and speed business outcomes.

Speed onboarding and improve external workforce management

Replace mountains of paperwork with **efficient, cloud-based workflows** for speed and transparency.





Summary

With the SAP® Signature Management application by DocuSign, option for SAP Fieldglass® solutions, you can digitalize signing processes and manage them in the cloud. The application automates and streamlines workflows, collects information, and enables you to obtain authorized and binding signatures from external workforce stakeholders, anytime and anywhere in the world. With it, you can replace manual activities with digital processes and transform how you do business.

Objectives

- Reduce delays caused by waiting for traditional signatures
- Cut costs and paper consumption by reducing use of physical documents
- Provide a digital experience for external workforce partners
- Help ensure security and compliance

Solution

- Integrated, intuitive functionality for electronic signature and information capture
- Robust, automated workflows from start to finish, including full process visibility
- Secure, legally binding, and globally recognized digital signatures
- 24x7 availability in the cloud for file downloads

Benefits

- Accelerate crucial business processes and onboard talent faster
- Save time by avoiding phone calls to check on document and signature status
- Boost efficiency and agility
- Reduce administrative costs and foster sustainable practices

Learn more

To find out how e-signature could transform your business, call your SAP representative today or visit us [online](#).



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