

SAP Solution Brief | PUBLIC

SAP Ariba Solutions | SAP Ariba Buying and Invoicing

Maximize Procurement Efficiency to Boost Business Resilience

THE BEST RUN



© 2020 SAP SE or its affiliate companies. All rights reserved.

Move Your Business Forward Faster with Intelligent Procurement

With economic volatility at an all-time high, **the need for procurement agility has never been greater**. To help your business adapt, you have to source critical supplies faster and more effectively than ever before, while continuing to increase productivity and reduce costs and risk. That means moving beyond traditional applications to a more strategic, scalable approach – one that lets you transform efficiency across every part of the procure-to-pay process.

The SAP® Ariba® Buying and Invoicing solution delivers the capabilities you need to meet these goals. By automating management of the entire purchasing lifecycle for indirect goods and services – including catalogs, requisitions, contracts, orders, goods receipts, and invoices – the solution enables you to streamline workflows, expedite approvals, and eradicate errors and exceptions.

Through integration to Ariba Network, SAP Ariba Buying and Invoicing connects you with millions of suppliers across hundreds of categories worldwide, reducing discovery time and allowing you to transact and collaborate with all your trading part-

ners in one place. A smart, simple buying experience guides users to make compliant purchases quickly, and access to preferred vendors and items in custom business-to-business (B2B) marketplaces lets you expand choices while controlling tail spend. Seamless integration with other applications and ERP systems eliminates silos so you can drive consistent business processes and share centralized data throughout the enterprise.

As a result, you can manage more spend with less effort – helping you maximize savings and meet unprecedented demands with intelligence, innovation, and speed.

Move Your Business Forward Faster with Intelligent Procurement

Take Procurement Results to the Next Level

SAP Ariba Buying and Invoicing offers extensive functionality and features to help you optimize procurement outcomes and deliver strategic value to the business.

Whether you're a smaller company relying on manual methods and simple automation or a large global enterprise using multiple applications and ERP systems, this powerful software-as-a-service solution delivers the end-to-end spend

visibility, control, and compliance you need to help your organization become more flexible, responsive, and fiscally effective.

With exceptional ease of use and a cohesive, harmonious experience based on SAP Fiori® standards, SAP Ariba Buying and Invoicing appeals to procurement and nonprocurement users alike, enhancing engagement so you can accelerate adoption and realize rapid ROI.

Take Procurement Results to the Next Level

Enhance Engagement with a Smart, Simple Experience

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets

"SAP Ariba was **fundamental to our procurement transformation**; it drove **transparency and governance** of our spend. More than 80% of our purchase order spend happens before an invoice, and with SAP S/4HANA we have **end-to-end visibility of the payment efficiency.**"

Elaine Doheny, Head of Procurement Operations, Medibank

Enhance Engagement with a **Smart, Simple Experience**

The solution's friendly, persona-based guided buying capability streamlines tasks and tailors content through intelligent technology, so users don't waste a second on unnecessary steps. They can search for and compare goods and services across approved catalogs and suppliers, save selections in shopping carts, and quickly submit purchases – with built-in procurement policies and budget checks to automate compliance.

The Spot Buy capability offers integrated access to millions of items and vendors in custom B2B marketplaces, expanding user choice for non-

sourced goods while giving you precise controls to effectively manage tail spend.

A versatile mobile app provides convenient on-the-go access to search, requisitions, orders, approvals, and other critical functions to support faster response, shorter cycle times, and continuous workflow management.

Personalization options allow users to select the dashboard settings most relevant to their roles. And post-purchase surveys let you capture user feedback to fuel future solution enhancements.

Take Procurement Results to the Next Level

Enhance Engagement with a Smart, Simple Experience

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets

"Guided buying is a really great application for McKesson...It guides [our users] to **make smart purchasing decisions**. People have told me, 'Hey, I could **find what I needed within three minutes** and check out and get on with my day.'"

Senior Director of Source to Pay, McKesson Corporation

Increase Productivity and Control to Maximize Savings

With a diverse array of capabilities and tools designed to help procurement professionals work faster and more efficiently, SAP Ariba Buying and Invoicing helps your business save money while freeing users to focus on more strategic activities.

For example, the procurement operations desk capability provides centralized dashboard information and role-based visibility and controls to help operational teams track and manage requisition workflows, approvals, and service level agreements; better balance workloads; and reduce processing time for high-touch requests.

Through Ariba Network you can easily load, manage, and access local and supplier-hosted catalogs, with comprehensive compliance measures to help you realize negotiated savings. Contract management capabilities let you efficiently create and maintain contracts and track compliance for requisitions, orders, and invoices. And invoice management tools support touchless processing

and prevalidation, with built-in rules that require suppliers to resolve errors and exceptions before submission so you can rapidly complete reconciliation and payment.

Procurement workspaces give you a single repository to see and store all data and documents related to procurement requests, including requisitions, sourcing projects, contracts, purchase orders (POs), invoices, and receipts.

Support for services spend includes service entry sheets to automate tracking, management, and cost allocation for project activities and assets, while invoicing against contracts enables accurate, line-item validation of approved rate sheets.

Powerful analytics and reporting tools help you monitor multiple spend parameters to better manage performance, assess outcomes, and predict opportunities across the enterprise.

Take Procurement Results to the Next Level

Enhance Engagement with a Smart, Simple Experience

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets

Integrate Business Processes and Systems **End to End**

No matter what your procurement objectives, the ability to seamlessly connect relevant business processes throughout your organization – and gain a centralized, end-to-end view of data – is essential to achieving them. SAP Ariba Buying and Invoicing integrates easily with your existing SAP and non-SAP infrastructure so you can remove silos, increase transparency, and provide a consistent experience across all procurement channels.

SAP Ariba Cloud Integration Gateway, enabled by SAP Cloud Platform Integration, supports fast, self-service integration of the solution with your back-end systems and applications. Prepackaged mapping content provides everything you need to

make integrations quick and painless. Intuitive, wizard-based guidance and an automated self-testing framework help you complete the process without taxing IT resources.

You can also integrate multiple ERP systems, such as SAP S/4HANA® or those from other providers, with SAP Ariba Buying and Invoicing to meet your goals. For example, you can integrate SAP Ariba sites in a way that allows data sharing throughout the organization while keeping site-specific and transactional data separate. The most basic level of integration provides cross-site reporting, while more complex levels involve partial or full data sharing between sites.

Take Procurement Results to the Next Level

Enhance Engagement with a Smart, Simple Experience

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets



Seamless integration with your back-end systems and other applications drives dramatic gains in efficiency, transparency, and value.

Configure and Customize to Better Meet Business Needs

While SAP Ariba Buying and Invoicing offers immediate, out-of-the-box operation, it also includes ample flexibility and tools that enable you to tailor different processes, characteristics, and parameters to suit your business environment.

For example, the intelligent configuration manager gives you centralized, independent control over testing, approving, and deploying new site settings, eliminating the need to submit service requests or wait for external support.

SAP Ariba APIs provide an easy, scalable way to extend or develop new procurement functionality so you can quickly adjust, integrate, and optimize the solution to satisfy unique industry or regional requirements.

The forms builder supports simple, self-service forms creation capabilities that allow users to extend procurement processes without having to rely on IT assistance.

The solution lets you choose whether to track spend by business unit, department, or purchasing organization. In addition, you have the option to map spend data and content to individual business units, share company-wide purchasing parameters across business units, and control visibility of catalog items and data by purchasing organization.

The solution also allows administrators to set the preferred language and currency for each site.

Take Procurement Results to the Next Level

Enhance Engagement with a Smart, Simple Experience

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets

Adapt Easily to Global Markets

As a truly global solution, SAP Ariba Buying and Invoicing mitigates the complexity involved in managing procure-to-pay processes across multiple cultures and countries.

Tax support automates procurement alignment with regional requirements in markets worldwide, adding and validating tax and other local charges on requisitions, POs, invoices, and reconciliations.

You can also build regulatory requirements right into the solution, making it easier to stay on top

of – and comply with – international legal mandates such as the General Data Protection Regulation, Sarbanes-Oxley Act, and Health Insurance Portability and Accountability Act.

SAP Ariba Buying and Invoicing is available in more than 190 countries and 24 languages and can be deployed through 13 SAP Ariba-supported global data centers, streamlining your ability to roll out and implement the solution anywhere you do business.

Take Procurement Results to the Next Level

Enhance Engagement with a Smart, Simple Experience

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets



SAP Ariba Buying and Invoicing can easily scale and grow with your company, no matter where your business takes you – now or in the future.

Gain the Benefits of an Agile Procurement Solution

By automating your procure-to-pay process with SAP Ariba Buying and Invoicing, you gain a wide range of benefits that can help you respond with greater agility and effectiveness to the challenges of today's uncertain economy, enabling you to:

- Gain end-to-end visibility and control over your indirect spend by giving users one convenient, consumer-like place to complete all purchases
- Maximize compliance with procurement policies and budget checks built right into the solution
- Reduce maverick buying by providing curated access to millions of approved items and suppliers in custom B2B marketplaces
- Seamlessly integrate procurement processes with multiple ERP systems and solutions to centralize data and remove silos
- Efficiently discover, collaborate, and transact

with millions of suppliers across hundreds of categories on Ariba Network

- Increase productivity with diverse features and functionality that help procurement professionals accomplish more in less time
- Easily adjust solution processes and parameters to meet unique business needs through APIs, custom forms, and other self-service tools
- Mitigate risk and the need for manual management by automating global regulatory and tax compliance within the solution
- Speed invoice processing and reduce errors and exceptions with automatic prevalidation through Ariba Network
- Streamline catalog and contract management to save time, increase compliance, and ensure negotiated savings reach the bottom line

Gain the Benefits of an Agile Procurement Solution

Summary

The SAP® Ariba® Buying and Invoicing solution automates management of the entire purchasing lifecycle for indirect goods and services, enabling you to streamline workflows, expedite approvals, and eradicate errors and exceptions. By increasing procurement efficiency, it helps you manage more spend with less effort, maximize savings, and meet unprecedented demands with agility and speed.

Objectives

- Automate procurement of indirect goods and services to boost efficiency, productivity, and savings
- Deliver an engaging user experience to increase adoption, with built-in procurement policies to support compliant purchasing
- Control tail spend through curated access to millions of approved items and suppliers in custom B2B marketplaces
- Connect, transact, and collaborate effectively with all suppliers through Ariba Network
- Integrate with existing solutions and ERP systems to eliminate silos, drive consistent business processes, and share centralized data across the enterprise

Solution

- Friendly, persona-based guided buying
- Spot Buy capability to control tail spend
- Catalog, contract, and invoice management
- Procurement operations desk and procurement workspaces to increase productivity
- Customization and extensibility through intelligent configuration manager, SAP Ariba APIs, forms builder, and multi-business unit support
- Built-in tax and regulatory requirements
- Integration with multiple SAP and non-SAP ERP systems and applications

Benefits

- Greater spend visibility, control, and compliance
- Increased ability to realize negotiated savings
- Higher productivity through intelligent, time-saving capabilities and tools
- Fewer invoice errors and exceptions leading to faster reconciliation and payment
- Centralized data and seamlessly connected business processes through integration

Learn more

For more information or to request a demonstration of SAP Ariba Buying and Invoicing, visit our [web page](#) or contact your SAP representative.



Follow us



www.sap.com/contactsap

2020enUS (20/10)

© 2020 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platforms, directions, and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies.

See www.sap.com/copyright for additional trademark information and notices.